

Ryedale Grant Schemes 2017/18

Project Appraisal Form

1 **Type of Grant:** Community Grants

Ref No: CG-009

2 **Applicant Organisation & Project title** Helmsley Community Library, Visitor Information

3 Previous Applications to RDC

Ref No	Project	Successful	Amount	Date
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4 **Total Cost of Project** £1000

5 **Grant Aid Requested** £1000 **% Intervention** 100%

6 **Date site / organisation visit completed** N/A

7 **Type of scheme** Capital Revenue

Organisation

8 **Is the organisation well managed?**
Yes. Helmsley Community Library Group has the Constitution of a Charitable Incorporated Organisation with voting members other than its charity trustees.

9 **Is the organisation financially sound?**
Yes. The Community Library pay their rent and part utilities to Helmsley Town Hall. They pay £3125.00 quarterly by standing order and this cost is covered by annual funding of £12599.00 from NYCC. All the staff are Volunteers

10 **Is the organisation reflective of the community it services?**
Yes. The Library's objectives state 'The provision of a public library for recreation, education and/or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents'.

11 **Can the organisation manage and deliver the project?**
Yes. The Community Library was established on 17th February 2017. It is successfully run by volunteers. It has a Constitution of a Charitable Incorporated Organisation.

12 **Have the needs and aspirations of the community served been taken into account?**
Yes. The Community Library is inundated with requests relating to Tourism and as a result of this they wish to establish a Visitor Information Point within the Library.

Project

1 Does the project support delivery of the Councils aims? (Please tick all that apply)

3

Sustainable Growth:

Promoting a strong economy with thriving businesses and supporting infrastructure

Capitalising on our culture, leisure and tourism opportunities

Managing the environment of Ryedale with partners

Enabling provision of housing that meets existing and anticipates future need

Minimising homelessness, improving the standard and availability of rented accommodation and supporting people to live independently

Customers and Communities:

Helping our partners to keep our communities safe and healthy

Supporting communities to identify their needs, plan and develop local solutions and resilience

Section 106 Grants:

Does this meet with the section 106 planning agreement description for the parish?

1 Which ward or parish is affected?

4 Helmsley and Ryedale wide. Cllr John Windress has recommended that this grant be
a awarded as it is run by volunteers and needs to be kept open for the good of the whole community and Cllr David Cussons states that he supports this grant application for funding.

1 Which communities of interest are affected?

4
b Local residents, businesses and visitors.

1 Does the project respond to a clearly defined need? How is this evidenced?

5 Yes. The Tourist Information Centres closed and Helmsley does not have a designated Visitor Information Point

1 Does the project have community support? How is this evidenced?

6 Yes. Support from Councillors, the community and local business groups.

1 Is a robust project plan in place?

7 Yes. From 01/08/17 the volunteers intend to increase their opening hours from 16 to 18
a hours per week to deal with queries relating to Tourist Information.

1 Flood grants only: Is there a community resilience plan in place?

7
b

1 What are the objectives of the project and what impact will it deliver?

8 The Helmsley Community Library wishes to set up their own Visitor Information Point. They currently do not have the facilities to do this. The grant funding will purchase a laptop, furniture and pay for the running costs in providing Tourist Information.

1 Is the project budget accurate and reasonable, with a realistic plan for securing match funding?

9
The Helmsley Community Library is requesting 100% grant funding

2 Is the funding package verified?

0
There is no additional funding required

Long term viability and running costs

2 Is the project expected to continue beyond the term of any funding awarded by the council

1
a YES NO

For capital projects is there a clear and realistic projection of income for the future maintenance of the facility – a business plan?

2
1 100% grant requested

b
2 Comments on the financial situation

2
2 100% grant requested

2 Are there any outstanding planning or technical issues?

3
3 No

2 Any other outstanding concerns or issues?

4
4 No

2 How will the project be monitored and evaluated?

5 The Volunteers will feel equipped and comfortable to deal with increasing requests for Visitor Information

2 Do you deem this project to be viable and deliverable?

6
6 Yes

2 Comments from Ward Member consultation

7 Cllr John Windress has recommended
a that this grant be awarded as it is run by
volunteers and needs to be kept open for
the good of the whole community and Cllr
David Cussons states that he supports
this grant application for funding.

2 S106 Public Open Space and Flood Grants Only: Comments from Parish / Town Council
7 consultation

b

Recommendation from assessing officer

28a Award the Grant Yes No

28b Level of award £1000 %100

28c Conditions:
a. Standard Grant Conditions

b. Log of volunteer hours

c.

Completed by: Name: Jane Kitching
 Role: Community Officer
 Date: 24.08.17
